



# Planning Guide

## Company Overview:

Here at Builders Cabinet, we handcraft each cabinet that we sell. Our mission is to not only build a world class cabinet but one that fits in with the rich traditions of your family. With over 25 years of experience, we are committed to providing you with the value and quality you deserve and expect. We will work with you every step of the way as you look to turn your dream into a reality.

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## What Does Our Process Look Like?

### 1. Consultation

- Whether it be an initial phone call or an in-person meeting at our showroom, our goal will be to gather information on your space and vision. To make this conversation as productive as possible, it is important to bring the following items or thoughts to the conversation:
  - Current Kitchen layout
  - Design ideas or inspiration
  - Color schemes
  - Budget
  - Pictures of current Kitchen/Bathrooms/Etc.

### 2. Design

- Once we can establish what you are looking for in your project, we can then start to put together an initial design. To do this we will need the following:
  - Preliminary Measurement and Layout
    - Provided on the back of this Info Guide are instructions on how to do an initial kitchen measurement yourself.
  - Appliance Specifications
  - Cabinetry Details
    - Door Style
    - Color
    - Wood Type
    - Interior Finish
  - Specific Cabinet Requests Such As:
    - Coffee Bar
    - Wine Bar
    - Special Cabinet Inserts



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## 3. Field Measurement

- Once we have agreed on the design, we will come out and do a complimentary field measurement to ensure that our designs match your space.

## 4. Order Placement

- After finalizing the designs and measurements, we will send you a final quote for approval, an estimated delivery date, and a contract to sign. Once you sign the contract, we will place the order with our production team. We require a 50% deposit on every order before it can be placed.

## 5. Delivery

- When your order is ready, we will give you a call to schedule a delivery date. We personally deliver each of our orders to ensure they get there safely. Although we do not install the cabinets ourselves, we have provided a list of preferred installers in this Info Guide.

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## Sketching Instructions (Optional but Recommended):

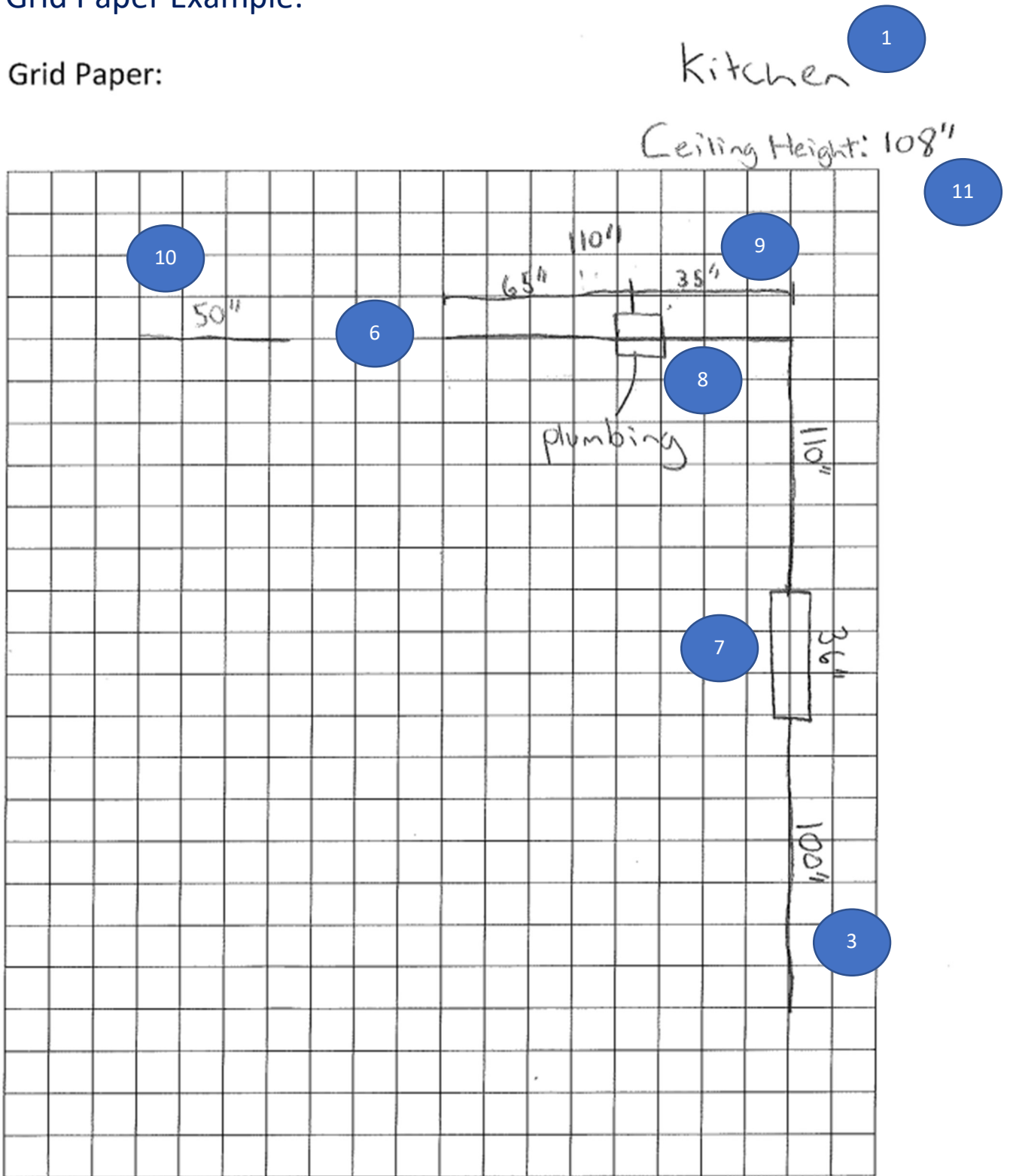
**Please Note:** When necessary, each instruction line has an example on the “Grid Paper Example” Page

1. Write the name of the room you are drawing in the top right of the paper just outside the grid.
2. Use one piece of grid paper for each room.
3. Draw a line on the grid paper to indicate a wall that will have cabinets.
4. If the room has multiple walls with cabinets, do your best to draw the room at scale.
5. If a room will only have one wall with cabinets, it is easier to just draw one wall.
6. If a wall has a door in it, leave a space to indicate that door.
7. For windows, draw a rectangular box (no line of the wall running through it)
8. Indicate any hindrances (such as plumbing or outlets) on a wall by drawing a small square box (with the line of the wall running through it), draw an arrow from that box to blank space and indicate what the hindrance is.
9. Whenever there is a hinderance, measure from one end of a wall, doorway, or corner, to the center of the hinderance on both sides.
10. Once you are done sketching, measure each wall and write down, in inches, the length of the wall.
11. Measure and write down the ceiling height underneath the room name.

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Grid Paper Example:

Grid Paper:





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Grid Paper:




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Grid Paper:




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Grid Paper:






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## Preferred Installers List:

Although we do not install our product ourselves, we have a list of installers that know our product well and have garnered nothing but positive reviews. If you need an installer, we recommend you contact someone from the list below:

### 1. Guillermo

- Cellphone #: 847-800-2528

### 2. Matt Awad

- Cellphone #: 630-854-1398

### 3. Victor Juela

- Cellphone #: 773.807.1979

### 4. James Melindi (Urban Updaters)

- Cellphone #: 773-505-7873

### 5. Garrett Collins

- Cellphone #: 708.205.0783

### 6. Rafael Sabat

- Cellphone #: 773-964-0305